

**Administration of
Dadra & Nagar Haveli and Daman & Diu
Office of Project Director
State AIDS Control Society
Daman-396215**

No. SACS/DNHDD/EST/2022-23/89/3423

Dated: 11/08/2023.
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ADVERTISEMENT

Application are hereby invited for filling up the following vacant posts under Dadra & Nagar Haveli and Daman & Diu State AIDS Control Society, Daman- 396215 to be appointed on contract basis at ICTC/TI/IEC/SI division at different location at U.T level for a period of one year which may be extended based on performance appraisal and co-terminus with the project.

Sl. No	Name of the Post	No. of Post	Salary (Rs.)	Qualification and Experiences
1.	Deputy Director ,BSD	01	50,680/-	<p><u>Qualification</u> MBBS OR Bachelors Degree in Medical Sciences OR Post graduate diploma in Preventive and Social Medicine or Community Medicine or Skin and VD/ STD/ Dermatology Venereology Leprology or Obstetrics Gynecologist OR MBA in Health Management or Master in Public Health or Master in Health Administration. OR Masters degree in Psychology/Social work /Sociology/Clinical Psychology/Medical Microbiology</p> <p><u>Experience</u> Working experience of 5 years in Public health programme with focus on EVTHS, HIV counseling and Testing services, early infant diagnosis services and engagement with key populations and affected communities at National/State/District level with Govt. / NGO/Development Partners implementing agencies/Private Sector.</p> <ul style="list-style-type: none"> • For Masters/ PG diploma: Minimum 5 years post PG • For Phil: Minimum 4 year post M phil • For PhD: Minimum 2 year post PhD • For Medical Graduate minimum of 3 yrs. Post qualification • For Medical Post graduate minimum of 1 yrs. post PG qualification) • Working knowledge of MS Office. <p><u>Desirable</u></p> <ul style="list-style-type: none"> • M.Phil. (desirable PhD) • Work experience in field based implementation. • Proficiency in data management • Preference will be given to the candidate working in the field of HIV/ AIDS.
2.	Deputy Director ,TI	01	50,680/-	<p><u>Qualification</u> Master/ Post Graduate Diploma in Social Sciences/ /Public Health/ Health Care Administration and similar streams from a Recognized University</p> <p><u>Experience</u> Work experience 5 years in the Development sector, Health Programmes or Health systems in the field of HIV/AIDS at State/National level with experience of engagement with Community and civil society organizations.</p>

				<ul style="list-style-type: none"> (• For Masters/ PG diploma: Minimum 5 years post PG • For MPhil: Minimum 4 year post MPhil • For PhD: Minimum 2 year post PhD • For Medical Graduate minimum of 3 yrs. Post qualification • For Medical Post graduate minimum of 1 yrs. post PG qualification) <p><u>Desirable</u> M.Phil., Ph.D. Preference will be given to the candidate working in the field of HIV/ AIDS</p>
3	Deputy Director, IEC& Mainstreaming	01	50,680/-	<p><u>Qualification</u> Masters from a recognized university in Mass Communication or Post Graduate with PG diploma in mass communication Or MBA with PG diploma in mass communication and Master's degree in social sciences (Social work/sociology/psychology) from a recognized University</p> <p><u>Experience</u> Experience of 7 years in the field of developmental/health communication including planning and implementation of IEC campaigns and engagement with key populations and affected communities at National/State/District level with Govt. / NGO/Development Partners implementing agencies/Private Sector.</p> <ul style="list-style-type: none"> • Working knowledge of MS Office. <p><u>Desirable</u></p> <ul style="list-style-type: none"> • Exp in the field of advertising • Experience in preparation of Audio Visual Aids and display material in a responsible position, • Knowledge of AV Media & proficiency in handling audio-visual aids for training purposes. • Knowledge of modern training techniques. • Working knowledge of local language • Experience in handling Outdoor/mid media activities/event management etc. • Sound knowledge of handling virtual meeting platforms, video conferencing, social media platforms and computer skills. • Preference will be given to the candidate working in the field of HIV/ AIDS • Knowledge of modern training techniques. • Working knowledge of local language • Sound knowledge of handling virtual meeting platforms, video conferencing, social media platforms and computer skills. • Preference will be given to the candidate working in the field of HIV/ AIDS

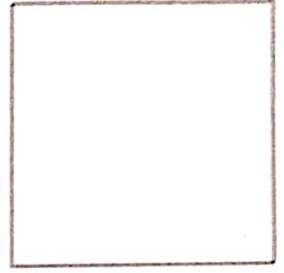
4.	Assistant Director, SI	01	35,000/-	<p>Qualification Master/ Post Graduation in Public Health/ Health Administration/ Applied Epidemiology or Diploma in Public Health (Two year course) and similar streams from a Recognized University. OR Masters in Demography/Statistics/ Population Sciences/Social Sciences/Computer Application.</p> <p>Experience Experience in Public Health in surveillance/research/M&E/epidemiology. Working knowledge of computers including MS office package and SPSS. Good working knowledge of epidemiological analysis and biostatistics.</p> <p>Desirable Past experience of working in HIV/AIDS programme or projects under Government or bilateral/ multi-lateral agencies in India. Good working knowledge of Epidemiological analysis and other statistical packages. • Preference will be given to the candidate working in the field of HIV/ AIDS.</p>
5.	Assistant Director, GIPA	01	35,000/-	<p>Qualification Graduate from reputed institution</p> <p>Experience 3 years experience in HIV related matters; preference will be given to PLHAs and other community representatives.</p> <p>Desirable • Sound knowledge of handling virtual meeting platforms, video conferencing, social media platforms and computer skills. • Preference will be given to the candidate working in the field of HIV/ AIDS.</p>
6.	Assistant Director, BSD	01	35,000/-	<p>Qualification MBA in Health Management or Master in Public Health or Master in Health Administration. OR Master/ Post Graduate Diploma in Social Sciences/Public Health/ Health Care Administration and similar streams from a Recognized University. OR Masters degree in Psychology/Social Work/Sociology/Clinical Psychology/Medical Microbiology</p> <p>Experience Working experience of 3 years in Public health programme with focus on EVTHS, HIV counselling and Testing services, early infant diagnosis services and engagement with Communities and affected communities at National/State/District level with Govt. / NGO/Development Partners implementing agencies/Private Sector. (• For Masters/ PG diploma: Minimum 3 years post PG • For Medical Graduate minimum of 1 yrs. Post qualification) • Working knowledge of MS Office.</p> <p>Desirable Work experience in field based implementation.</p>

				Proficiency in data management.] Preference will be given to the candidate working in the field of HIV/ AIDS
7.	Assistant Director, IEC	01	35,000/-	<p>Qualification Post graduate degree in Social Sciences/ Humanities or any other related field.</p> <p>Experience Minimum 3 years experience in planning, implementing and monitoring of mid-media activities at State level A good understanding of folk and traditional media, BTL and other mid media vehicles Excellent written and oral communication skills in Hindi and English Candidate is willing to undertake extensive travel Additional experience of designing communication aids on HIV/AIDS .</p> <ul style="list-style-type: none"> • Sound knowledge of handling virtual meeting platforms, video conferencing, social media platforms and computer skills.

- The age of the candidate should not be more than 60 years as on 1st September 2023, local and deserving candidates will be given preference.
- Candidates are required to submit application in the enclosed prescribed format along with self attested copies of mark sheets and certificates of the prescribed qualification and experience and a recent passport size colour photograph. The name of the post applied for should be clearly written on the envelop. The last date of submission of application form is **10 days from advertisement**.
- Only shortlisted candidates will be called for interview. The list of the shortlisted candidates will be called for interview.
- Incomplete/ invalid application will be summarily rejected.
- The candidates have to produce all original testimonials i.e Age proof certificate, Educational Qualification and experience Certificate and Mark sheets, Computer Proficiency Certificate at the time of interview and document verification.
- No TA/DA will be admissible for appearing in the interview.
- Applications received either by post or by hand after last date of submission of form will not be accepted.
- The date and venue of the interview will be notified later or through local news paper or in website of SVBCH.
- The undersigned reserves the right to reject any or all applications without assigning any reason thereof.


 Project Director
 State AIDS Control Society
 Dadra & Nagar Haveli
 and Daman & Diu.

APPLICATION FORM
DIRECTORATE OF MEDICAL & HEALTH SERVICES
STATE AIDS CONTROL SOCIETY, SILVASSA
UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU



Name of Post applied for.....

Name of candidate (in block letters)

Father's name:

Address for communication:

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.....
.....

Phone no. : Mobile No.....

E_mail address :

Date of birth:(attested copy of valid Proof should be enclosed)

Age (as on ____ / ____ /2023) Years..... MonthsDays.....

Category : ST/ SC/ OBC / Others (attested copy of valid Proof should be closed)

Domicile of D&NH

: Yes / No. (attested copy of Domicile Certificate issued by Mamlatdar,

Language Known :

Educational Qualification :

Academic	Name of School/College	Board/ University	Stream/ Special Subject	Year of Passing	Grade/ Percentage
S.S.C					
H.S.C					
Graduation in					
Post Graduation in					
Any other Please specify					

Work Experience :

Sr. No.	Designation	Organization	Duration			Nature of Duties
			From	To	Total Exp.	

I hereby declare that all the statements made by me in the application form and information sheet are true and complete to the best of my knowledge and belief. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date:

Place:

Signature of candidate

- Attested Copies of Relevant Certificate / Documents should be attached along with application Form
- Incomplete or Unsigned Application will be rejected